

**Meeting Minutes  
Western WUCC Convening Meeting  
Brookfield Municipal Center – 100 Pocono Road, Brookfield, CT  
June 19, 2018 10:00 AM**

The Western Water Utility Coordinating Committee (WUCC) held a meeting on June 19, 2018 at 10:00 a.m. at the Brookfield Municipal Center at 100 Pocono Road in Brookfield, Connecticut. Prior written notice of this meeting was given via emails from the Department of Public Health (DPH) to eligible WUCC members, chief administrative officials, local health directors, town clerks, the Secretary of State, state agencies (OPM, PURA, DEEP, CT Office of Consumer Counsel, CT DOT, CT DECD, the Commissioner of Agriculture), and other interested persons. Notice of the meeting was also posted on the DPH website <http://portal.ct.gov/DPH/Drinking-Water/WUCC/Water-Utility-Coordinating-Committee>.

The following WUCC member representatives were in attendance (listed in alphabetical order of affiliation):

<b>WUCC Member Representative</b>	<b>Affiliation</b>
Dan Lawrence (Co-chair)	Aquarion Water Company
Russ Posthauer (Co-chair)	Candlewood Springs Property Owners Assoc.
Michael Elliott	First District Water
Joanna Rogalski	Naugatuck Valley Council of Governments
Tom Quigley	New Fairfield WPCA
Donna Culbert	Newtown Health Department
Joanna Wozniak-Brown	Northwest Hills Council of Governments
Tiffany Lufkin	South Central CT Regional Water Authority
Fred Rogers	Torrington Water Co.
Curtis Read	Western CT Council of Governments
Mike Towle	Western CT Council of Governments

<b>Non-WUCC Member Representative</b>	<b>Affiliation</b>
Doug Hoskins	CT Department of Energy & Environmental Protection
Eric McPhee	CT Department of Public Health

A copy of the meeting agenda is attached. The following actions took place:

**1. Welcome & Roll Call**

The Chairs opened the meeting. The chairs requested a roll call of attendees. There were 11 voting members present at the start of the meeting.

**2. Review of May Meeting Minutes**

The May meeting minutes were not posted in time for member review. Approval was postponed to the August meeting.

### **3. Review of Formal Correspondence**

No formal correspondence was received between the April and May meetings.

### **4. Public Comment**

The Chairs opened the public comment period. No public comment was received.

### **5. Review of Integrated Report Recommendations**

3 handouts were distributed

- Table 12-1 of the Integrate Report
- State Water Plan (SWP) Recommendations
- SWP Summary of Recommendations

A discussion of the priorities of the Integrate Report Recommendations was held, led by Dan Lawrence.

- The recommendations were reviewed for commonalities
- WUCC task plans were preliminarily prioritized.
  - When finalized, an updated table will be sent out.

### **6. Nomination/Election of WUCC Recording Secretary**

Tiffany Lufkin was nominated as Recording Secretary and unanimously elected.

### **7. Other Business**

Mike Towle announced details on the Sustainable CT event which would offer credits and activities.

The next meeting was set for August 14, 2018 at 10am at the Brookfield Municipal Center (100 Pocono Road in Brookfield, Connecticut) for the purpose of organizing efforts on tasks.

### **8. Adjourn**

Russ Posthauer motioned to adjourn which was approved unanimously.

Submitted by Tiffany Lufkin, Recording Secretary – Western WUCC